

AGENDA

Meeting: Warminster Area Board
Place: Warminster Civic Centre, Sambourne Road, Warminster Wilts
Date: Thursday 29 June 2017
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding, direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)
Cllr Pip Ridout, Warminster West (Vice Chairman)
Cllr Tony Jackson, Warminster Broadway
Cllr Christopher Newbury, Warminster Copheap and Wyllye
Cllr Fleur de Rhé-Philipe, Warminster Without

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Items to be considered	Time
1. Chairman's Welcome and Introductions	7.00pm
2. Apologies for Absence	
3. Minutes (<i>Pages 7 - 14</i>) To approve and sign as a correct record the minutes of the meeting held on Thursday 2 March 2017. (<i>copy attached</i>).	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements The Chairman will introduce the Announcements included in the agenda and invite any questions: <ul style="list-style-type: none"> • Appointment of Warminster Area Board Chairman and Vice-Chairman 2017-18. • Warminster Regeneration Project. 	7.10pm
6. Appointments to Outside Bodies and Working Groups To appoint members to the Working Groups, Task Groups and Outside Bodies: <ul style="list-style-type: none"> • Community Area Transport Group (CATG) • Health & Wellbeing Group • Warminster and Westbury CCTV Partnership • Neighbourhood Plan Implementation Working Group • Warminster and Villages Community Partnership • Neighbourhood Tasking Group (NTG) • Local Youth Network (LYN) • Warminster Regeneration Working Group 	

7.	<p>Updates from Partners (<i>Pages 15 - 26</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • Warminster and Villages Community Partnership • Town and Parish Councils Nominated Representatives • Wiltshire CCG • Healthwatch Wiltshire 	7.20pm
8.	<p>Cyber Crime in Wiltshire</p> <p>A short presentation from Lee Stripe – Wiltshire Police about the extent of Cyber Crime in the county and how the Police are taking action to prevent this.</p>	7.35pm
9.	<p>Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 27 - 30</i>)</p> <p>Jan Bowra - Locality Youth Facilitator, Warminster Community Area.</p>	7.50pm
10.	<p>Introduction to your local Area Board</p> <p>Jacqui Abbott – Community Engagement Manager.</p> <p>An interactive session to build an understanding in the community and amongst local partners, parish councils and new Area Board members about the role of the Area Board, grant processes, devolved responsibilities, local priority setting and the Our Community Matters portal.</p>	8.05pm
11.	<p>The Big Pledge - London Calling</p> <p>Jacqui Abbott – Community Engagement Manager.</p> <p>A short film.</p>	8.20pm
12.	<p>Community Area Transport Group - update (<i>Pages 31 - 48</i>)</p>	8.30pm
13.	<p>Area Board Funding - Community Area Grants (<i>Pages 49 - 52</i>)</p> <p>To consider applications for funding from the Community Area Grants Scheme.</p>	8.40pm

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| 14. | Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency. | 8.55pm |
| 15. | Future Meeting Dates

The next meetings of the Warminster Area Board will be on Thursday 7 September 2017 at Codford Village Hall. | 9.00pm |

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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Hall
Date: 2 March 2017
Start Time: 3.30 pm
Finish Time: 5.40 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Fleur de Rhé-Philippe and Cllr Pip Ridout

Wiltshire Council Officers

Jacqui Abbott – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Barry Pirie – Associate Director for People & Business
Bernice Robbins – Carers' Champion
Roger Bishton – Senior Democratic Officer
Karen Spence – Public Health Specialist
Bill Parks – Head, Local Highways North
Jim Bailey – Highways Principal Technical Officer

Town and Parish Representatives

Warminster Town Council – Heather Abernethie (Town Clerk)
Bishopstrow Parish Council
Boyton Parish Council
Brixton Deverill Parish Council
Chapmanslade Parish Council
Chitterne Parish Council – Cllr Mike Lucas
Codford Parish Council
Corsley Parish Council
Heytesbury Parish Council

Horningsham Parish Council
Kingston Deverill Parish Council
Knook Parish Council
Longbridge Deverill and Crockerton Parish Council
Maiden Bradley with Yarnfield Parish Council – Sarah Jeffries (Town Clerk)
Norton Bavant Parish Council
Sherrington Parish Council
Stockton Parish Council
Sutton Veny Parish Council
Upper Deverills Parish Council
Upton Lovell Parish Council
Upton Scudamore Parish Council

Partners

Wiltshire Police
Dorset and Wiltshire Fire and Rescue Service – Rob Guy
Wiltshire NHS
Community Area Partnership

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions to Area Board Meeting</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the Board to introduce themselves.</p>
2.	<p><u>Mental Health Awareness raising workshop</u></p> <p>The Chairman introduced and welcomed Karen Spence, Public Health Specialist, who was attending to make a presentation on Public Health Awareness.</p> <p>A copy of her presentation is attached to these minutes at Appendix 1.</p> <p>She explained the importance of mental health and her plan was to identify what was available and to help individuals and their families and friends find access to these services more easily. She was also looking for new initiatives to help curb the increasing rise in mental health disorders.</p> <p>She informed the meeting that she was very willing to make this presentation available to other area boards and interest groups and a principal task was to train a network of volunteers to help take this important initiative forward.</p> <p>The Chairman thanked Karen Spence for such an interesting and stimulating presentation.</p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Christopher Newbury.</p>
4.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign the minutes of the previous meeting held on 5 January 2017.</p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>

6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman reported receipt of a petition from residents of Frederick Taylor Court, Bradley Road, Warminster requesting an improved bus service to Warminster town centre and introduced Miss Rachel Willis who explained the need for an improved service.</p> <p>The Area Board was informed that although there were no planned changes to the weekday Warminster Town Service in the immediate future, the service would be reconsidered later in the year as part of the Council's planned procurement of public and school transport in the West Wiltshire area. The request to enhance the frequency of the current service would be considered as part of the planning process but there could be no guarantee that Wiltshire Council would be able to accommodate such a request considering the financial restraints the Council was operating within.</p> <p>The Town Clerk referred to the Budget approved by Wiltshire Council at its recent meeting and, whilst congratulating the Council on its achievements, including £28 million invested in state of the art community facilities around the County, was disappointed to find out that there was no mention of any plans for Warminster. She went on to explain that Warminster and its surrounding villages was one of the largest market towns in Wiltshire. It had been identified for significant housing growth and would undoubtedly continue to be an important garrison centre particularly with the army rebasing programme. However, Warminster's facilities, particularly those of leisure, health and wellbeing lacked far behind other towns. She requested that the Area Board:</p> <ul style="list-style-type: none"> • Note this apparent lack of any mention of Warminster, and • Request a full report be brought back and reported to the next Area Board meeting, detailing any plans or proposals. <p>It was reported that a detailed assessment of what could be achieved had been submitted to Wiltshire Council and this would be expedited as soon as possible.</p> <p>The Chairman reported that Heather Abernethie would be retiring as Town Clerk shortly and, on behalf of the meeting, warmly thanked her for all her excellent work for the people of Warminster and wished her well in her retirement.</p>
7.	<p><u>Updates from Partners</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • Healthwatch Wiltshire • Maiden Bradley and Yarnfield Parish Council • Horningsham Parish Council

	<ul style="list-style-type: none"> • Warminster Town Council <p>It was reported that Warminster Citizens Advice would be moving on Tuesday 4 April 2017 and would then be based in Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT. They would be open, as at present, on Tuesdays from 10.00am to 3.00pm.</p>
8.	<p><u>Youth Grant Funding</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for three applications. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) To approve a grant of £5,000.00 to the Athenaeum Masqueraders for the Youth Theatre production of Seussical Jr, this being made of £2,390.00 Youth Grant and the balance of £2,610.00 from the Community Grant budget.</p> <p>(2) To approve a grant of £2,850.00 for the Lighthouse Youth Project.</p> <p>(3) To approve a grant of £4,895.00 to the Youth in Focus Community Group for Street Based Youth Work to continue in and around the Warminster Community Area. The Area Board agreed a condition that payment is not made until existing funding awarded for Street Based Youth Work was fully used up.</p>
9.	<p><u>Warminster Regeneration Working Group</u></p> <p>Cllr Keith Humphries stated that at present there was nothing further to report.</p>
10.	<p><u>Health & Wellbeing Group</u></p> <p>The Area Board received notes of the Warminster Area Board Health and Wellbeing Management Group dated 19 January 2017.</p> <p>Cllr Keith Humphries highlighted various initiatives as set out in the report and in particular drew attention to various requests for grant aid.</p> <p>Resolved:</p> <p>(1) To approve funding of £300.00 from the Health & Wellbeing budget to help with the cost of organising a Health Fair.</p> <p>(2) To approve funding up to £1,000.00 for the provision of information</p>

	<p>wallet cards and leaflets</p> <p>(3) To approve funding of up to £1,000.00 to carry out a Community Transport Survey.</p> <p>(4) To approve a grant of £1,000.00 to provide an outdoor gym in Warminster Town Park.</p>
11.	<p><u>Application Area Board Funding - Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 2254 – Economy & Tourism Group of Warminster and Villages Community Partnership</p> <p>To approve a grant of £999.60 for the cost of producing a pedestrian map for Warminster.</p> <p>(2) Application 2269 – Maiden Bradley with Yarnfield Parish Council</p> <p>To note that an award for £636.30 for the Maiden Bradley & Yarnfield Litter Pick project had been made by delegated authority due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p> <p>(3) Application 2287 – Longbridge Deverill Flower Show</p> <p>To approve a grant of £750.00 towards the purchase of a container in which to permanently keep all the Flower Show’s equipment.</p> <p>(4) Application 2285 – Crockerton Village Committee</p> <p>To approve a grant of £1,680.00 towards the cost of purchasing a defibrillator for Crockerton, to be placed outside the Bath Arms Public House and a second one at Shearwater Lake.</p> <p>(5) Application 2299 – Longbridge Deverill Parish Council</p> <p>To note that an award for £570.00 for the Maiden Bradley & Yarnfield Litter Pick project had been made by delegated authority due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p>

	<p>(6) Application 2259 – Warminster Street Pastors</p> <p>To approve a grant of £600.00 for the cost of recruiting two new volunteers to help restore original numbers, to cover the cost of uniforms and equipment.</p> <p>(7) Application 2262 – Bishopstrow Village Hall</p> <p>To approve a grant of £4,400.00 towards the cost building a new kitchen to replace one that is not fit for purpose.</p> <p>(8) Application 2272 – Horningsham Parish Council</p> <p>To note that an award for £636.30 for the Parish Clean Up and Best Kept Village Competition 2017 had been made by delegated authority, due to the timescale of the Area Board meeting on 2 March 2017, with the litter picking taking place on either 4 & 5 March or 11 & 12 March 2017.</p>
12.	<p><u>Warminster Area Board - Highways Information</u></p> <p>Bill Parks and Jim Bailey from the Council’s Highways & Transport Unit presented a report which provided an update on progress on the ‘Local Highways Investment Fund 2014 – 2020’ and future road resurfacing sites.</p> <p>It was noted that a significant investment of £21million annually for six years by Wiltshire Council had already seen a substantial improvement in the condition of the County’s road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.</p> <p>An indicative list of priority sites for treatment in 2017/18 had been developed and the Area Board was pleased to note that this list included the resurfacing of B3414 Boreham Road, Bishopstrow which had been identified as a priority the previous year.</p> <p>The Area Board noted the progress made so far and the proposals for 2017/18.</p>
13.	<p><u>Chairman's Closing Statements</u></p> <p>The Chairman stated that this would be the final meeting of the Area Board before the Local Government Elections in early May and thanked everybody for their support and enthusiasm displayed during the past four year period.</p> <p>In particular, tribute was made to Cllr Keith Humphries who would not be seeking re-election. He had taken a special interest in health and wellbeing and had contributed significantly to the furtherance of this work especially with the establishment of the Health & Wellbeing Panel.</p>

14.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would be held on Thursday 29 June 2017 at Warminster Civic Centre, starting at 7.00pm.</p>
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Agenda Item 5.

Chairman's Announcements

Subject:	Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan
Contact Details:	Sophie Davies 01225 713429
	<p>Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation</p> <p>Wiltshire Council's Cabinet, on 20 June, approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.</p> <p>The draft Wiltshire Housing Site Allocations Plan, a formal Development Plan Document, has been prepared in accordance with the Wiltshire Core Strategy. It will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages.</p> <p>Although the consultation will not start until Friday 14 July 2017 (and continue for 10 weeks) the Council are seeking to raise awareness through the Area Board network of the consultation period and drop in events being held as part of the consultation.</p> <p>The drop-in events will be open between 12 noon and 7pm as follows:</p> <p>Neeld Community & Art Centre, High Street, Chippenham SN15 3ER -Monday 17 July 2017</p> <p>Guildhall, Market Place, Salisbury SP1 1JH - Wednesday 19 July 2017</p> <p>Town Hall, St Johns Street, Devizes SN10 1BN - Monday 24 July 2017</p> <p>Atrium, County Hall, Trowbridge BA14 8JN - Wednesday 26 July 2017</p> <p>Officers from the Council will be available during the day to answer questions about the draft Plan and we would encourage people to attend to find out more about what the draft Plan proposes in their area.</p> <p>From the start of consultation on Friday 14 July, the draft Plan and the supporting evidence will be available during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries. It will also be available on the Council's web site via this link:</p> <p>http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan</p> <p>Information about how to comment on the draft Plan will be circulated via the area board networks closer to this time.</p>

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Summary of proposed allocations in the draft Wiltshire Housing Site Allocations Plan

East Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Tidworth CA	Ludgershall	H1.1	Empress Way	270 ^[1]	553
Devizes CA	Market Lavington	H1.2	Underhill Nursery	50	2055/530
Devizes CA	Market Lavington	H1.3	Southcliffe	15	1089
Devizes CA	Market Lavington	H1.4	East of Lavington School	15	3443

^[1] This total includes 109 dwellings that already have planning permission

North and West Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Trowbridge CA	North Bradley / Trowbridge	H2.1	Elm Grove Farm	200	613
Trowbridge CA	North Bradley	H2.2	Land off the A363 at White Horse Business Park	150	298
Trowbridge CA	Hilperton / Trowbridge	H2.3	Elizabeth Way	205	297/263
Trowbridge CA	Trowbridge	H2.4	Church Lane	45	1021
Trowbridge CA	Trowbridge	H2.5	Upper Studley	20	3260
Trowbridge CA	Southwick	H2.6	Southwick Court	180	3565
Warminster CA	Warminster	H2.7	East of the Dene	100	603
Warminster CA	Warminster	H2.8	Bore Hill Farm	70	302/1032
Warminster CA	Warminster	H2.9	Boreham Road	30	304
Warminster CA	Chapmanslade	H2.10	Barthers Farm Nurseries	35	316
Chippenham CA	Hullavington	H2.11	The Street	50	690
Chippenham CA	Yatton Keynell	H2.12	East of Farrells Field	30	482
Malmesbury CA	Crudwell	H2.13	Ridgeway Farm	50 ^[2]	3233
Westbury CA	Bratton	H2.14	Court Orchard /	40	321

^[2] This total includes 10 dwellings that already have planning permission

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South Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Salisbury / Wilton CA	Netherhampton	H3.1	Netherhampton Road	640	S1028
Salisbury CA	Salisbury	H3.2	Land at Hilltop Way	10	S61
Salisbury / Wilton CA	Netherhampton	H3.3	North of Netherhampton Road	100	S1027
Salisbury CA	Salisbury	H3.4	Land at Rowbarrow	100	3272
Amesbury CA	Durrington	H3.5	Clover Lane	45 ^[3]	3154/S98
Amesbury CA	Durrington	H3.6	Land off Larkhill Road	15	3179

^[3] This total includes approximately 15 dwellings that already have planning permission

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Warminster Area Board Report, 29th June 2017

Statement Regarding Fire at Grenfell Tower

Seth Why, the Head of Fire Safety for Dorset & Wiltshire FRS issued the following:

Following the tragic incident at Grenfell Tower in London it was thought appropriate to provide clarity on some key areas where questions may be asked from our communities, so that we can ensure that we are delivering a consistent message.

Importantly we must also make sure that we do not pre-judge any issues that may arise out of the public enquiry.

Stay Put Strategy

We continue to work with local authorities, developers, and tenants to help ensure that the fire safety arrangements in high rise accommodation is safe and appropriate.

The advice provided is based on effective fire safety arrangements that are required, proposed, and then provided in the building – these will include effective compartmentation of the building and suitably protected means of escape.

If there is a fire inside a flat or maisonette our advice is to alert all the people in the flat and leave, closing all doors on the way out. If there is lots of smoke within the flat, residents should crawl along the floor where the air should be clearer. The pre-planned escape plan should then be followed. The stairs rather than the lift should always be used and 999 called as soon as the individual is in a safe place.

If there is a fire elsewhere in the building then the structure of flats – walls, floors and doors– are designed to give appropriate protection. If there is a fire in the another part of the, then it is usually safer to stay in the flat unless the heat or smoke from the fire is having an effect. If someone stays put, they should still immediately call 999 for advice and to ensure that FRS crews have been notified.

This generic evacuation strategy means that the majority of purpose built blocks of flats will not be designed with a common alarm system within the building. Each flat will have their own stand-alone detection and alarm which will not normally be linked to any other area of the block. There are other areas such as undercover car parks which may have a detection and alarm system, but again, will not normally be linked to any other part of the block. Any detectors within the common corridors or staircases are likely to be there to activate any ventilation system but will not be designed to sound an audible warning.

The advice in this statement is part of a preventative approach to helping tenants develop an initial and safe escape plan. Of course, once a 999 call is made and firefighters arrive at the fire, then the advice may be reinforced or changed depending on the nature of the fire and the performance of the particular building.

Response

Incidents

April 2017

Category	Warminster
False Alarm	8
Fire	3
Special Service	1
Other	3
Total	15

May 2017

Category	Warminster
False Alarm	12
Fire	10
Special Service	1
Other	2
Total	25

Availability of RDS appliances %

April 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1	100%	100%	100%
% Available	KT45P2	66.73%	71.91%	69.32%

May 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1	100%	99.72%	99.86%
% Available	KT45P2	65.69%	68.89%	67.29%

On-Call Recruitment

We are continually trying to improve the availability of our appliances at Warminster by reviewing hours and contracts and numbers of personnel, and currently have two individuals who will be attending the next recruits course at West Moors. It is hoped that they will be available as part of our crew towards the end of the summer period.

Community Engagement Work

Natasha Viljoen is the Safe and Well Advisor that covers the Warminster area. Please contact her, natasha.viljoen@dwfire.org.uk to arrange for her to talk to your group or an individual visit.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you own/occupy a thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Darren Nixon
District Commander Warminster, Mere & Tisbury
Email: darren.nixon@dwfire.org.uk
Tel: 01722 691238
Mobile: 07860 345294

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Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 29th June 2017

Headlines/Key Issues:

- Green Flag application submitted for Town Park. The judging has taken place, the result should be known by the end of this month.
- Fiona Fox took up role of Town Clerk on 6th March 2017.
- Application submitted for Quality Gold status on Local Council Award Scheme. The judging has been delayed due to workload arising from general election.
- Town Council has taken on Pavilion Café in park. Official opening 16th June 2017 at 11am. Staff appointments have been made.
- Six schools have planted flowerbeds in the park w/c 5th June 2017. More flowerbeds being generated for business sponsorship.

Projects:

- Friends of Warminster Park working with Skatepark Group on future skatepark project.
- Fairfield Farm College working on sunken garden, coming in once a month starting from May 2017.
- Grants being sought for renovation of tennis courts in the park.
- Town Promotion Team being resurrected to bring together businesses, volunteers, organisations and individuals interested in promoting the town.

Future Events/Dates for the Diary:

- **19th July: Movie Matinée – Jackie** Following the assassination of President John F. Kennedy, First Lady Jacqueline Kennedy fights through her grief and trauma to regain her faith, console her children and define her husband's historic legacy, knowing the eyes of the world are upon her. Starring Natalie Portman and Peter Sarsgaard.
- **16th August: Movie Matinée – Viceroy's House** The final Viceroy of India, Lord Mountbatten, is tasked with overseeing the transition of British India to independence, but meets with conflict as different sides clash in the face of monumental change. Starring Hugh Bonneville and Gillian Anderson.

Regular events at the Civic Centre (lists available at reception or check website www.warminster-tc.gov.uk for more information):

Mondays

Weekly: Tumbletots; Zumba Gold; Weightwatchers

Monthly: Wiltshire Wildlife Trust (October–April)

Tuesdays

Weekly: Pilates; Warminster and District Stroke Club

Fortnightly: Age UK Fitness and Friendship Club

Monthly: Blood donors

Wednesdays

Weekly: Yoga; Zumba; Rock choir (starting 21st September)

Monthly: Film matinées; U3A monthly meeting

Thursdays

Weekly: Pilates; Karate; Sequence dance

Fridays

Weekly: Zumba Gold

Update for Warminster Area Board

Update from	Horningsham Parish Council
Date of Area Board Meeting	Thursday 29 June 2017

Headlines/Key Issues

- The Adoption of the BT phone box opposite the Bath Arms has been completed

- Play Area Project progressing in partnership with Longleat Estate on its provision.

- Parish Plan – consultation being held with village groups.

- Horningsham Village Fayre raised £9,603.67, £1,000 can now be given to each of the village good causes.
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Future Events/Dates for the Diary:

- Date of the next meeting is the 21st September 2017 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Update for Warminster Area Board

Update from	Maiden Bradley with Yarnfield Parish Council
Date of Area Board Meeting	Thursday 29 June 2017

Headlines/Key Issues

- Community Consultation re the Parish Council supporting the Village Shop under the General Power of Competence

- Speed Indicator Device Project

- Village Design Statement

Future Events/Dates for the Diary:

- Next Full Council meeting 11th July 2017 at 7.30pm. All are welcome to attend.
- There are Facebook pages accessible for Maiden Bradley Memorial Hall, Maiden Bradley Community Shop and Maiden Bradley Parish Council.

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June 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Annual General Meeting

Wiltshire Clinical Commissioning Group will be holding its AGM on Tuesday 20 June in the Ceres Hall, Corn Exchange, Market Place, Devizes.

The AGM is from 9.30am until noon and offers you an important opportunity to meet with the CCG to hear about the emerging NHS landscape and our plans in support of these developments.

The AGM will also feature a review of the achievements and the challenges over the past year – if you would like to attend the AGM you can register your attendance by clicking [here](#).

Mental health for children and young people in Wiltshire

As part of the local drive to transform mental health service provision, Wiltshire CCG and Wiltshire Council are working with other local authorities and Clinical Commissioning Groups in Swindon and Bath and North East Somerset to develop a new Child and Adolescent Mental Health service. This new service will go live on 1 April 2018.

Following a competitive tender process, Oxford Health NHS Foundation Trust has been selected as the preferred provider. Commissioners are now working with the Trust and key stakeholders to shape the service delivery model so that it meets the needs of children, young people and their families.

A series of engagement events are currently underway to give children, young people, parents/carers and adults who work with children the opportunity to determine what the new service should look and feel like. This is about making sure the new service puts children and young people at the heart of everything it does.

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GPs use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

Ask reception for a consent form next time you visit your GP surgery.

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Cut waiting times for young people accessing mental health services



Health officials in Wiltshire will provide quicker access to mental health services for children and young people - thanks in part to the views of young people in the county.

New plans include earlier intervention through schools, online counselling and improved information and help for parents to reduce referrals to the more specialist counselling services provided through the Child and Adolescent Mental Health Services (CAMHS).

Our 'Young Listeners' spoke to 174 children and young people in the county to find out how they felt about using health and care services. The report with their findings was presented to Wiltshire's Health and Wellbeing Board, a committee which brings together all the leaders of the health and social care system in the county.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

A main issue in the report was that many young people thought waiting times for an appointment for CAMHS was too long, with some waiting eight weeks. Now Wiltshire Council and NHS Wiltshire Clinical Commissioning Group (CCG) have announced they are aiming to cut waiting times by bringing more mental health workers to children through selected schools and increasing online support to take the pressure off the more specialist services.

Kerry McKenzie, 18, helped to present the report to the board with Healthwatch Wiltshire Manager Lucie Woodruff. She said: "Before ever carrying out a listening exercise I was sceptical at the impact it would make on people. But then I got into it and realised young people who are talking to someone of a similar age to them open up more than they do to an adult. It's great that we are being heard and can make a difference."

Another Young Listener, 18-year-old Zoe Radford from Calne said: "I have had personal links with people suffering with mental health issues and this made me want to be part of something which looked at how we can make health services better for those who use them. It's great for young people to have a voice on health services they use and we are so pleased we have been listened to and changes are being made."



Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

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Report to Warminster Area Board
Date of meeting 29th June 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on Tuesday 13th June 2017 where no grant applications were submitted for recommendation for the Area Board on the 29th June 2017

Applicant	Amount requested	LYN Management Group recommendation

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Warminster Area Board was allocated £TBC (to be confirmed)

4.2. The Warminster Area Board Youth Funding balance for 2017/18 is £TBC

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £TBC

5. LYN report

A Local Youth Network Management Meeting took place on 13th June 2017 where no recorded grant applications were submitted. There are no recommendations for the Area Board to consider at this time. The Local Youth Network Management Group is currently unaware of the Youth Budget at the time of the meeting, as the figure has yet to be announced.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration – none recorded

Application ID	Applicant	Project Proposal	Requested
Project description Short paragraph description of the project:			
Recommendation of the Local Youth Network Management Group			

No conditions apply			
Application ID	Applicant	Project Proposal	Requested
Project description Short paragraph description of the project:			
Recommendation of the Local Youth Network Management Group			
No conditions apply			
Application ID	Applicant	Project Proposal	Requested
Project description Short paragraph description of the project:			
Recommendation of the Local Youth Network Management Group			
No conditions apply			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
 Email: janette.bowra@wiltshire.gov.uk

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AGENDA

Meeting: Warminster Community Area Transport Group
Place: Warminster Fire Station
Date: Wednesday 12 July 2017
Time: 10.00 am

Please direct any enquiries on this Agenda to Martin Rose (Principal Engineer), direct line 01225 713476 or email martin.rose@wiltshire.gov.uk

AGENDA

Membership of the CATG

For membership please click on the link below:

<http://modern.gov.wiltshire.council/mgCommitteeDetails.aspx?ID=1326>

1 **Note Tracker** (*Pages 3 - 18*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of Next Meeting**

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
Page 33	Present:	Cllr Andrew Davis (Chair); Martin Rose; Jacqui Abbott; Mike Lucas; Simon Jasper; Keith Muston; Len Turner; Denise Knott; Pat White; Heather Abernethie; Fiona Fox; Sarah Jefferies; Paul McDonald; Jacqui Abbott.		
	Apologies:	Phil Jefferson.		
2.	Notes of last meeting			
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 5th January 2017.</p> <p>The Link can be found at:</p> <p>Warminster Area Board Minutes 5th January 2017</p> <p>Simon Jasper also wished it recorded: 5232 – Longleat gate request to look at 20mph speed limit through Longhedge Also 5321 for Whitborne Springs</p>		

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
Page 4		<p>The current balance for the Warminster CATG for 2016-17 up to and including the 17th March 2017 is £1,862.57</p> <p>MR update 23/11/16 – Budget Figure includes additional predicted spend at Geys Hill of £2,000</p> <p>29/03/17 Figure includes an underspend of £1980.03 on Geys Hill</p>	<p>29/03/17 See sheet attached. Funds include commitments carried forward from last year. Remaining budget up to date of meeting is £1,862.57.</p> <p>Allocation of £15,226 confirmed for 2017/18</p>	MR
4.	Update on Top 5 Priority Schemes			
a)	3954 / 4185 The Close	<p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14th October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close. See email dated 15th Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out.</p>	<p>(Priority 1)</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p>	MR /FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 85		<p>Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr & Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p>		MR / Fiona
	b)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing & lining improvements & raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p>	<p>(Priority 1).</p> <p>29/03/17</p> <p>Works programme date to be confirmed by Ringway. Implementation summer 2017</p> <p>This issue to be shown as grey on future tracker as works are programmed but not complete.</p>

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>CATG confirm acceptance of design/</p> <p>06/12/16 -MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p>		
<p>c)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 6</p>	<p>3146 / 4263 Imber Road</p>	<p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p> <p>MR update 15/09/16. Locations for MC's agreed. Programmed for wk. commencing 26th September. Delayed due to school holidays and overall heavy demand for MC's.</p> <p>Possible CSW scheme – LH Leave on for now, no action as yet.</p> <p>Metro count results:</p> <ol style="list-style-type: none"> 1. Imber Road (N of East St.) Mean = 22.2mph, 85th %ile 26.6mph AADT = 2212 2. Imber Road (S of Fairfield Rd) Mean = 22.7mph 	<p>Priority 1.</p> <p>29/03/17 White Bar markings were not scheduled to be included as part of ad hoc works as they were not safety related.</p> <p>£700 could be used for the bar markings. 25% already agreed from the Town Council. There may be a possibility of including with the Portway / Newport works.</p> <p>Town council have requested an estimate for modelling work on Imber Road. MR to speak to Atkins re. Likely cost and report back to group at next meeting.</p>	<p>MR</p> <p>MR</p>

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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		<p>85th % ile = 27.1mph AADT = 2210</p> <p>3. Fairfield Road Mean = 19.5mph 85th % ile = 23.3mph AADT – 3944</p> <p>06/12/16 Bar markings across private driveways agreed. To be picked up under ad-hoc lining works.</p> <p>No scheme forthcoming at present time but issue will remain on list for time being. Local community is looking at forming a CSW group and is currently in discussion with Leanne Homewood.</p> <p>MR update 17/03/17 Work to undertake bar markings on Imber Road now unlikely to take place under ‘ad-hoc lining works due to budgetary pressure and prioritisation of safety related marking reinstatements. CATG funds required to progress. Other issues highlighted including continued concern expressed by residents re. HGV use.</p>		MR
d)	4226 / Townsend Chitterne	Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.	Priority 1. 29/03/17 Outline plan of proposal issued to PC on 23/02/17. Response	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 18</p>		<p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85th % ile = 30.6mph Northbound AV = 29.3mph 85th % ile. 34mph</p> <p>Update 23/11/16. Issue on hold pending feedback from Chitterne PC. To be discussed at 7th December meeting.</p> <p>Update - 06/12/17 20mph limit agreed with light touch measures to be implemented</p> <p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG.</p>	<p>received on the 14/03/17 giving support to the proposal.</p> <p>TRO Schedules to be issued to Regulatory Team for processing. Implementation likely late summer</p> <p>This issue to be shown as grey on future tracker as works are programmed but complete.</p>	
<p>e)</p>	<p>4829 Heytesbury</p>	<p>Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx. 200 yds.</p> <p>Outline plan indicating proposals issued to HPC on 4/11/16, now approved.</p>	<p>Priority 1.</p> <p>29/03/17. Formal advert commences 24th March 2017. End of objection – 18th April 2017.</p>	<p>MR</p>

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		06/12/16 - MR advised that formal advertisement was likely in Feb 17 with implementation during early spring 17. £3500 allocated by CATG	The Police have raised some initial concerns re. Mill Lane terminal point. MR to speak to PC before reporting back to PC. Implementation late summer 17	MR / Parish Council
5.	Other highway Issues under consideration			
a)	4089 Woodcock Road Also see issue 3839	No priority allocated. Previous substantive scheme undertaken. Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School. Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative. MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.	29/03/17 Issue still on hold pending requirement for Kingdown School to update travel plan. Issue to remain on hold	
b)	3753 Chitterne topo survey	Topo survey undertaken in advance of traffic calming options being considered. Currently on hold MR update 15/09/16.issue on hold.	29/03/17 Issue to remain on hold.	
c)	3873 Chain Lane / Smallbrook Road	With Town Council	29/03/17. Issue remains on hold as it is still to be to be considered by town development committee	FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	4270 Grovelands Way	<p>Bus shelter request.</p> <p>Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council.</p> <p>MR to work with Town Council to progress</p>	<p>29/03/17 Shelter Installed – Issue to be removed from next tracker</p>	MR
e)	3611 Chapmanslade, High Street	<p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested “Advisory 20mph” scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.</p> <p>MR update 15/09/16 Meeting held with J House in August to discuss options for improvement.</p> <p>MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barters Farm development and possible Section 106 monies</p>	<p>29/03/17 - Issue to remain on hold.</p>	
f)	4584 Newport	<p>Request for White Lines to be extended-junct of Newport Portway. Request by WTC</p> <p>MR update 15/09/16 Agreed Priority 1 scheme. Drawing issued to WTC and approved 19/7/16. With MJS for implementation.</p> <p>06/12/16 Site currently on ad-hoc lining list awaiting implementation.</p>	<p>29/03/17 Issue to be removed from next tracker</p>	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		17/03/17 Works programmed for late March 2017		
g)	4538 Boreham Fields	Request for review of parking arrangements outside retail units MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.	29/03/17 New Priority 1 Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council	MR & FF
h)	4537 West Street	Problems with HGV's mounting pavement, concerns re. speed MR update 15/09/16. Site inspection required. 06/12/16 Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared. 17/03/17 Option and costing to be presented to CATG for discussion at 24/03 meeting. Awaiting allocation to Priority 1	29/03/17 New Priority 1 Action: Agreed allocation of £3500 with 25% contribution required from WTC. FF to take back to Town Development Committee & then back to CATG. Town council to speak to Spencer Drinkwater re. HGV voluntary agreement.	MR & FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 52	i)	4812 West St – Luxfield Road	<p>Speeding concerns West St* - Request for metro count on West street between Luxfield Road and Woodland Road (*please note this is actually Victoria Road)</p> <p>MR Update - SDR requested 15/09/16</p> <p>SDR results.</p> <p>Eastbound – Av 31mph. 85%ile 37mph</p> <p>Westbound - Av 34mph, 85% ile 39mph</p>	See issue 4537 above	
		4806 Woodcock Road	<p>Concerns over speeding vehicles between Imber road and Woodcock Park junction From Woodcock Park to Imber Road.</p> <p>06/12/16 Metro-count request issued. Awaiting results</p> <p>MR update 17/03/17 Results issued to WTC 15/12/16.</p> <p>Mean speed = 28.3 mph, 85% ile Speed = 33.1 mph</p>	29/03/17 See issue 4089 above. Issue to remain on hold.	
	k)	4694 Bath Road Warminster	Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.	Site meeting with WTC and Bill Parks remains outstanding. Mr to arrange	MR
	l)	4874 Stockton	<p>Speeding concerns - Request Metro count Stockton os The Glebe.</p> <p>06/12/16 Metro count form sent to requester.</p>	<p>29/03/17</p> <p>Awaiting metro count result</p>	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New issues submitted since previous meeting.		
m)	5096 Vicarge Street.	Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.	Metro count request to be issued. Location - close Emwell Street Junction; Action MR / Vicky Oates
n)	5112 Beechgrove Warminster	Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.	Issue to be referred to WTC Town Development Committee in first instance – Action FF
Page 53	5113 Portway Warminster	There is now vehicles parked on both sides of road under the railway bridge at Portway Warminster while this appears to be legal it is extremely dangerous there have been several near head on collisions the road width is extremely limited and is on a main bus route and used by heavy lorries it is only a matter of time before an incident occurs	WR1 form to be issued to requester – Action JA
	p)	5139 Ashley Place Warminster	Road layout re white lines right of way in Ashley Place. Cars which have right of way at junction are traveling too fast making very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend and this needs to be looked at before an accident happens. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. I have also been informed that garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast a T junction Slow sign would help alleviate this problem. when it was a T junction previously we did not have this problem
q)	5151 Bishopstrow	Request for White gates at both ends of the village street	Site visit required to assess siting options – Action - MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

r)	5165 Norton Lane, Sutton Veny	The parking here has become a real problem. Drivers using Norton Road are being forced into the middle of the road due to parking on both sides. Our main concern is the safety of pedestrians also using this stretch of road with no pavement who are also forced into the middle of the road. There is a bus stop on the junction used mostly by school children elderly residents and the route to it is at times very dangerous. The Parish Council have received complaints and are extremely worried that there will be an incident here	Existing hatched not discouraging parking close to the junction. Request for 'No waiting at any time' Action - JA to issue WR1 form to SV PC
Page 54	5167 Marsh St.	Request for Raised ridge at Marsh St. / Mount Lane junction.	Action - MR to undertake site visit and report back to CATG. JA send to Fiona
	t) 5230 Whitbourne Springs	At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.	Action - Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits
	u) 5231 Whitbourne Springs	Request for 20mph limit through Whitbourne Springs	As above
	v) 5232 Longhedge Whitbourne Springs	Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system	As above Action - CPC to liaise with Longleat Estate Action- MR to obtain price for top survey at whitbourne springs junction. Action MR to look at criteria for 20mph re. Whitborne springs Action - MR to look at signs options for Longhedge

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	<p>Confirmation of Priority 1 Schemes</p>
Page 55	<p>NEW 4538 Boreham Fields (NEW) Footway / parking Improvements – Estimate £6000 (25% contribution from WTC) 4537 West Street (NEW) Bollards / sign Improvements – Estimate £3500 (25% contribution from WTC) 3954 / 4185 The Close - Allocation of £6000 (25% contribution from WTC) 3146 / 4263 Imber Road Bar markings Allocation of £700 (25% contribution from WTC) 4829 Heytesbury – Extension of 30mph Limit Allocation of £3500 (25% contribution from HPC) 4226 / 4976 Townsend Chitterne -20mph limit</p>
	<p>Any Other Business: Fairfield Road flooding – Maintenance has jetted and cleared gully's. Camera survey to be undertaken. Cllr McDonald will take a photograph of the issue. Pat White to investigate</p> <p>8.</p> <p>Chitterne has commented on the A303 plan as will be affected. CATG to be aware. Knook junction lining works – awaiting response from Ringway - MR to chase</p>
9.	<p>Date of Next Meeting: TBA AFTER Area Board 29 June</p>

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£8247.53 (note this figure includes the 2017-18 allocation of £15,226)**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Warminster CATG finance report up-to and including 20th March 2017

BUDGET 2016-17	£15,226.00	CATG ALLOCATION 2016-17
	£25,796.52	2015-16 underspend
Contributions	£400.00	Chitterne PC contribution to topo
	£833.33	WTC contributon to Pound St.
	£833.33	Maltings Contribution to Pound St.
	£350.00	Warminster TC the Close topo survey
	£150.00	Bishopstrow JIS poles TBC
	£150.00	Codford finger post TBC
	£1,825.00	Warminster TC for Masefield Road rbt TBC
	£875.00	Heytesbury PC - Speed limit changes
	£345.00	Corsely PC -Sturford Lane
	£1,750.00	Chitterne PC contribution to Townsend TBC
	£1,500.00	Warminster TC Contribution to The Close f/way
Total Budget 2016-17	£50,034.19	
Commitments carried forward previous years		
Portway Lane / High St Junction Bollards / Footway work	£3,900.00	Estimate
Geys Hill - Passing Bay	£6,519.97	Final
C274 - 30mph speed Limit Assessment /Legal	£2,500.00	Final
Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln)	£2,500.00	Estimate
2016-17 schemes		
Bishopstrow JIS poles	£1,716.24	Final
Codford Finger post	£729.23	Final
Speed limit implementation C274 & C275	£1,946.18	Final
Victoria Road Masefield road rbt improvements	£7,300.00	Estimate
The Close Warminster Topo survey	£1,680.00	Final
Portway / Newport road markings at junction.	£1,500.00	
Knook A36/B390 junction road markings	£0.00	
Ad-hoc Lining works Warminster Area	£0.00	
Warminster Boreham Fields parking review by shop.	£0.00	On hold
Stuurford Lane Corsley - Signing & Lining works	£1,380.00	
Heytesbury Speed Limit changes - Park Lane / Tytherington Road	£3,500.00	
The Close Warminster - Footway improvements	£6,000.00	On hold pending agreement
Townsend Chitterne - 20mph limit	£7,000.00	
Total commitment 2016-17	£48,171.62	
Remaining Budget 2016-17	£1,862.57	

Complete Schemes

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Report to	Warminster Area Board
Date of Meeting	29/06/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
<p>Applicant: Codford Parish Council Project Title: Codford Village Hall Roof Restoration and Extension</p> <p>View full application</p>	£5000.00
<p>Applicant: Tynings Allotments and Leisure Gardener's Association Project Title: Warminster Allotment External Tables and Chairs</p> <p>View full application</p>	£807.00
<p>Applicant: The Woolstore Country Theatre Project Title: Codford Woolstore Theatre New Lighting Power Distribution System</p> <p>View full application</p>	£2000.00
<p>Applicant: Heytesbury & Sutton Veny Cricket Club Project Title: HSVCC Cricket Covers and Net and Pavilion renovation</p> <p>View full application</p>	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/18 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2346	Codford Parish Council	Codford Village Hall Roof Restoration and Extension	£5000.00
Project Description: Codford Village Hall is held in trust for the village of Codford by the Parish Council. The current building was constructed in 1993 with a planned service life of 60 years. Built on the lines of a steel framed and clad commercial type structure the roof does not provide adequate shelter over the two entrance doorways and is in need of extension to cover these entrances. Additionally as the roof is being re-modelled and is beginning to fail allowing water to ingress the opportunity is being taken to address this. The work is estimated to require about 22k inclusive of VAT			

of which the Parish Council has precepted for 5k. Fund raising is hoped to raise the balance and a generous grant from the Warminster Area Board would a fantastic boost to the fund raising effort.

Input from Community Engagement Manager:

Meets grants criteria. Area Board expenditure would be capital. Match funding for £5k is already in place with fundraising and other sources planned for the remaining £12,536. Grant on condition of match funding is a standard condition. The hall is a much used community facility in the heart of the village.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2370	Tynings Allotments and Leisure Gardener's Association	Warminster Allotment External Tables and Chairs	£807.00

Project Description:

The Allotments want to provide outside seating and tables next to our pavilion. They need to be folding to store away in the Winter. The tables and chairs would be used for allotment tenants their families and external organisations. Existing tables and chairs were donated second hand and are beyond repair. There are insufficient to meet the needs of the Allotment community.

Input from Community Engagement Manager:

Grant request meets 2017/18 criteria. As the project is under £1k, no match funding is required. Grant would be used to fund capital items. The pavilion and outside space is used as a community facility by the allotment holders and community groups

Proposal.

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2434	The Woolstore Country Theatre	Codford Woolstore Theatre New Lighting Power Distribution System	£2000.00

Project Description:

Purchase and installation of new power supply switchgear and distribution equipment for Theatre electrical lighting system.

Input from Community Engagement Manager:

The application meets 2017/18 criteria. Expenditure will be capital. Match funding is in place for £2666.85. The theatre is based in Codford and serves a large rural area and is an important community asset.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2442	Heytesbury & Sutton Veny Cricket Club	HSVCC Cricket Covers and Net and Pavilion renovation	£5000.00
<p>Project Description: The clubs membership has grown significantly in the last few years particularly in the youth sections of the club. We are applying for funding for cricket wicket covers to ensure that less playing time is lost to weather and that more cricket can be played. We are also applying for a mobile net so more practice sessions can be organised for players. Our previous nets were lost to storms last winter. This will enable us to continue with the overall on-going renovation of the pavilion</p> <p>Input from Community Engagement Manager: The application meets the grants criteria and will be capital expenditure, if funded. Match funding of £10,000 will be achieved through reserves and fundraising. More and more people are using the club and this will enable use and practice during inclement weather.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

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